01 / RECORD THE FACTS

Try a different work schedule

Compare a smaller workweek with the hours needed to cover your spending floor.

Prepared on

Review on

Record the source and date for every estimate or term. Mark missing facts as unknown.

1 Current hours and pay

2 Schedule I want to test

3 Monthly spending floor

For preparation only. This worksheet does not provide financial, legal, tax or insurance advice.
Verify current rules and written terms; use a qualified professional for advice about your situation.

02 / CHECK THE OPEN QUESTIONS

Try a different work schedule

Compare a smaller workweek with the hours needed to cover your spending floor.

Keep questions beside the relevant terms. Bring your original documents to review.

Record the source and date for every estimate or term. Mark missing facts as unknown.

4 Benefits or expenses that change

5 Savings and assumptions

6 Questions, next step and review date

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